

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on 3rd April 2023 at 7.30pm

Present Councillors: Simon Smith, Nick Mooney and Julie Kavanagh.

In attendance: District and County Cllr. Rosita Page and Katherine Clarke (Parish Clerk)

23-050 To receive Apologies for Absence

Apologies for absence received from Cllr. Marion Coombes.

23-051 To receive Declarations of Members' Interests on items on the

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

- Cllr. Smith declared an interest in any matters relating to the Joint Burial Board as he is the UPC representative on the Board.
- Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association as she is a Trustee.

23-052 To sign as accurate the minutes of the meeting held on 6th March 2023

Cllr. Kavanagh proposed approving the minutes of the meeting held on 6th March 2023 as accurate, Cllr. Smith seconded the proposal.

23-053 To note any questions or comments from the public (15 minutes)

No parishioners present.

23-054 Matters arising from District and County Councillor Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

23-055 Planning Matters:

a. Planning applications

No planning applications to consider.

b. Any other planning matters

No other planning matters raised.

23-056 Financial Matters

a. To note the Bank Reconciliation to 3rd April 2023

The last bank statement received, dated 3rd March 2023, has been reconciled to the cash book. The reconciled balance on the account is £28,798.37.

b. To approve accounts for payment

Cllr. Smith proposed, and Cllr. Mooney seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001590	LRALC	Cemetery training	£80.00
001591	LRALC	Annual subscription	£351.03
001592	K Clarke	Parish Clerk salary and expenses	£410.87

c. Any other financial matters

No other financial matters raised.

23-057 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Board

- The UPC Burial Board representative advised UPC that there has not been a meeting of the Burial Board since early November 2022.
- It was noted that Cllr. Smith and the UPC Clerk attended a second cemetery training course on 14.03.23.
- It was agreed unanimously that now there are Joint Burial Board representatives appointed for Claybrooke Magna and Claybrooke Parva, Cllr. Smith can resume his appointment as the Joint Burial Board representative for UPC.

23-058 To receive an update and discuss matters arising at Ullesthorpe Playing Fields Association

The AGM took place on 9th March 2023 and have held their inaugural meeting. There are now enough representatives to be Trustees and the governance documents are being reviewed.

23-059 To receive an update and discuss matters arising at the railway cutting

- Planning permission has been granted for the tree works.
- The archway installation was not completed due to the weather, the contractor now thinks they will need lifting equipment to complete the works.
- Cllr. Mooney proposed that a quote is obtained for the repair of the sleepers and fence that have fallen onto the pathway, Cllr. Smith seconded the proposal. The Parish Council will only get one quote as the work required is urgent.
- The Clerk will ask Peter Leadbetter for an update on the progress with the bench.
- UPC will contact the three tree surgeons who previously quoted for updated quotes for treeworks.

23-060 To receive an update and discuss matters arising regarding village maintenance

- The poor condition of the road surface on Mere Lane has been reported to Leicestershire County Council.
- It was noted that the litter bin near the bus stop has been covered to prevent use, presumably by Harborough District Council, Cllr. Page will try to find out why this action has been taken.
- A parishioner has reported the poor condition of the playground equipment at the playing field, UPC will raise the matter with the Playing Field Association.
- UPC will continue with the application to Leicestershire County Council to site the Platinum Jubilee Commemorative Bench opposite the shop, no suitable alternative location can be identified.

23-061 To discuss Parish Councillor Training

Agenda item deferred until after the election.

23-062 To receive an update on the forthcoming elections

The Parish Council election is scheduled for 4th May 2023. Nomination papers need to be submitted to Harborough District Council by 4.00pm on 4th April 2023. If there are more than six candidates for Ullesthorpe the election will go ahead.

23-063 To receive an update on celebrations for the King's Coronation

Cllr. Coombes, with volunteers, is organising a series of event to celebrate the King's Coronation. An application is to be submitted to the Harborough District Council Coronation Grant Fund for £500.00. If the grant is unsuccessful, Cllr. Smith proposed a £500.00 budget from UPC for the events, Cllr. Kavanagh seconded the proposal, all agreed unanimously.

23-064 To discuss Parish Councillor Training

Agenda item listed in error, duplication of agenda item 23-042.

23-065 Clerk's Report and Correspondence

UPC have received correspondence from the Clerk to the Joint Burial Board, dated 13th March 2023, UPC thinks the information within the correspondence is incorrect.

23-066 A.O.B. – FOR NOTIFICATION ONLY

Cllr. Kavanagh has circulated a document regarding working together effectively as a team. It was agreed unanimously that it would be useful to have some governance on this matter. UPC will review the document and decide to what level it could be implemented for UPC.

23-067 Date of next meeting

The next meeting of UPC is to be confirmed due to Bank Holidays and Elections.

23-068 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to Meetings) Act 1960 (due to the confidential nature of the business). To agree to instruct a solicitor on behalf of Ullesthorpe Parish Council and agree required actions.

Cllr. Smith closed the meeting at 9.11pm.

APPROVED AS ACCURATE ON 24.04.23.