

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at Ullesthorpe Playing Field Pavilion on 7th October 2024 at 7.30pm

Present Councillors: Simon Smith, Julie Kavanagh, Hugh Robertson Smith, Hugh Edgley and Linda Buckland. Also present was Katherine Clarke (Parish Clerk) and one member of the public.

24-166 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence were received from County and District Cllr. Rosita Page.

24-167 Declarations of interest

- a. To receive members' declarations of interest:** Cllr. Smith declared an interest in any matters relating to the Baldwins Charity, Joint Burial Committee, Marc Smith Educational Charity, Ullesthorpe Pre-School and Planning Applications 24/01157/FUL and 24/01182/FUL. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association, the Baldwins Charity and the Joint Burial Committee. Cllr. Edgley declared an interest in any matters relating to the Village Hall Committee. Cllr. Buckland declared an interest in any matters relating to the Baldwins Charity.
- b. To receive and consider members' requests for dispensations:** Dispensations granted for Cllrs. to discuss and vote on items relating to their declared interests.

24-168 To receive an update on the casual vacancy

There is still one casual vacancy to be filled by co-option. UPC will update the sign on the noticeboard.

PUBLIC PARTICIPATION SESSION

24-169 To adjourn the meeting for contributions from other representatives and members of the public

One resident was in attendance to discuss planning applications, it was agreed this could be done when UPC discussed the applications later in the meeting. No further matters raised.

COUNCIL SESSION

24-170 To receive and approve the minutes of the meeting held on 2nd September 2024

Cllr. Smith proposed signing the minutes of the meeting held on 2nd September 2024 as accurate, Cllr. Buckland seconded the proposal. The minutes are to be signed electronically.

24-171 Matters arising from the minutes of the meeting held on 2nd September 2024 not included on the agenda

- The technology issues with the website etc. have been resolved.
- Cllr. Robertson Smith advised that the village hall has been roofed and glassed, the concentration is now on fittings such as kitchen etc.
- A letter of support was sent to the Village Hall Committee for their Harborough District Council Community Fund grant application.
- Bloor Homes have been asked for further information regarding the proposal for the green space at Fairway Meadows.

- UPC have written to the residents opposite the streetlight on Frolesworth Road to advise that they will be proceeding with the decommissioning of the unit.

24-172 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

24-173 Financial Matters:

a. To note the bank reconciliation to 7th October 2024

The reconciled balance on the Parish Council bank accounts on 7th October 2024 is £27,156.68.

b. To review and consider payment of accounts

Cllr. Kavanagh proposed payment of the following accounts, Cllr. Robertson Smith seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
0001665	Goodacre Farm	Licence	£1.00
0001666	E-on	Streetlighting maintenance	£26.40
0001667	S Hughes	Village website annual domain fee	£145.00
0001668	K Clarke	Parish Clerk salary and expenses	£495.66

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
BACS	NatWest	Reserve account interest	£56.78
BACS	Harborough District Council	Precept (payment 2 of 2)	£8,450.00

d. Other financial matters

UPC will begin precept requirement planning at their November meeting.

24-174 Planning Matters

a. To consider planning application 24/01094/REM

HGV parking facility. Roadside amenity building (Use Class E / sui generis), refuelling facilities, car parking, landscaping and associated works (Reserved matters of 22/02002/OUT including appearance, layout, scale and landscaping) – Land East of Bittesby Way, Magna Park, Bittesby
Resolved: The Parish Council has comments to submit on the application.

b. To consider planning application 24/00157/FUL

Demolition of existing conservatory and erection of a side extension with dormer to side – Woodlands, Claybrooke Road, Ullesthorpe
Resolved: The Parish Council has no comments to submit on the application.

c. To consider planning application 24/01182/FUL

Demolition of existing barns and the erection of three dwellings including the restoration of an existing barn to form part of one of the dwellings – Land at Manor Road, Ullesthorpe
Resolved: The Parish Council has comments to submit on the application.

d. To consider planning application 24/01243/TCA

Works to trees (fell) – Mill Side, Mill Road, Ullesthorpe
Resolved: The Parish Council has no comments to submit on the application.

e. Any other planning matters

No matters raised.

24-175 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

Cllr. Smith advised that the committee will soon be tendering for the 2025 maintenance contract.

24-176 To receive an update and discuss matters arising at the Village Hall

- Cllr. Edgley advised that he will be attending their AGM on 10th October 2024 as the Parish Council representative and will update UPC at their meeting in November.
- Cllr. Smith noted that the hall is looking fantastic and advised that UPC are hoping to be able to return to use the important facility soon. Cllr. Smith thanked all involved in the upgrade project.

24-177 To receive an update regarding Ullesthorpe Playing Fields Association

Cllr. Kavanagh advised that a meeting has not been held, however, Cllr. Kavanagh is continuing to push for a meeting to be convened.

24-178 To receive an update and discuss matters arising regarding the railway cutting

- Cllr. Smith advised that now trees have been removed UPC should start to consider fencing options to replace the fence that was removed at Green Gardens.
- Cllr. Edgley advised that there are still some items abandoned at the cutting and there is an overhanging tree. The newly installed bench is not attracting an increase in littering.

24-179 To receive an update and discuss matters arising regarding village maintenance

- Images of the overgrown hedge on Hall Lane have been sent to Leicestershire County Council.
- The overgrowth at Orchard Walk has been reported to Platform Housing Group.
- It was noted that there is overgrowth on Main Street on the Frolesworth Road side which obscures the signs for Manor Road. UPC will report the matter to Leicestershire County Council.
- It was noted that the hedge on Hall Lane needs cutting. The Parish Council will write to the landowner.
- An advert inviting expressions of interest grounds maintenance contractor will appear in the edition of The Swift Flash to be published on 11th September 2024.
- UPC will contact the residents of the houses on the site of the White House to request that the hedge on Manor Road is cut back to the historic boundary. The overgrowth heavily encroaches on to the highway and needs to be reduced to at least the boundary or within and any residual overgrowth removed.
- Following the advertisement in The Swift Flash UPC have received an expression of interest regarding village grass cutting in 2025. Cllr. Robertson Smith advised that he did not think the wording of the advertisement was correct and that the word contractor should not have been used, he thinks there should be a bigger push to find a local individual to undertake the task. Cllr. Smith advised that he had contacted a suggested candidate but they were not interested in the role. Cllr. Smith advised that he has concerns regarding insurance, training etc. Cllr. Edgley advised that he has concerns with a combination of cuts from Leicestershire County Council supplemented by additional cuts on behalf of the Parish Council. UPC will find out what the County Council contribution would be for 2025 if UPC were to arrange cutting and if UPC continue with the service from the County Council, how many cuts

are they proposing for 2025? Cllr. Smith will provide the expression of interest with maps etc. for their consideration.

- It was noted that the wildflower areas have been mowed again.

24-180 To discuss Parish Councillor training

- Cllr. Edgley is attended the online Parish Councillor training session on 24th September 2024. Cllr. Edgley advised that the message from the training was that councillors are custodians of the Parish Council and should aim to fulfil their role and leave the Parish Council in a better position. Cllr. Edgley raised some questions regarding VAT reclaiming, review of regulations audit and file backup, the questions were answered by the Clerk.
- Cllr. Edgley asked if the training bulletin emails sent by LRALC could be circulated to UPC.
- The Clerk will circulate a link to The Good Councillors Guide.
- Cllr. Buckland will aim to attend a LRALC councillor training session in November.

24-181 To receive the Clerk's report on correspondence and consider any recommendations

- The clerk advised that the wreath has been ordered for Remembrance Day and will be delivered to Cllr. Smith. It was agreed that Cllr. Smith will attend and lay the wreath on behalf of UPC.
- There is a Temporary Traffic Regulation Order (TTRO) in place on Ullesthorpe Road, Claybrooke Parva, opposite the stables, on 22nd October 2024 for 3 days. The TTRO will be implemented for public safety to allow Severn Trent to make a new connection.
- There is a Temporary Traffic Regulation Order (TTRO) in place for Ashby Road, Ullesthorpe between Goodacre Road and Sleath Place on 20th November 2024. The TTRO is in place to facilitate carriageway patching works by Leicestershire County Council.
- *At this point in the meeting Cllr. Smith asked UPC to consider if there is any appetite in the village to do anything to mark the 80th Anniversary of VE Day.*
- *Cllr. Buckland asked if there has been any consideration in the village to restarting the Annual Produce Show and Annual Garden Competition.*

24-182 To consider items for inclusion on the agenda for the next meeting

- Updates on matters arising from agenda items above.
- Village grass cutting provision for the 2025 season.
- Precept requirement for 2025/26.

24-183 To set the date of the next meeting of the Parish Council

The date of the next meeting of UPC is Monday 4th November 2024 at 7.30pm. The meeting will be held at Ullesthorpe Village Hall.

The Chairman closed the meeting to the public at 9.10pm.

24-184 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege): UPC continued to discuss two confidential matters.

The Chairman closed the confidential session at 9.26pm.

7th October 2024

APPROVED AS ACCURATE ON 04.11.24.