

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at the Ullesthorpe Memorial Hall on 4th September 2023 at 7.30pm

Present Councillors: Simon Smith, Marion Coombes and Julie Kavanagh

Also present was Katherine Clarke (Parish Clerk) and three parishioners

23-148 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence received from Cllr. Mooney, Cllr. Robertson Smith and County and District Cllr. Rosita Page.

23-149 Declarations of interest

- a. To receive members' declarations of interest in accordance with the adopted Code of Conduct and Standing Orders:** Cllr. Smith declared an interest in any matters relating to the allotments, Joint Burial Committee and pre-school. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association and the Village Hall Committee.
- b. To receive and consider members' requests for dispensations in accordance with the adopted Code of Conduct and Standing Orders:** No requests for dispensations received.

23-150 To receive an update on the ordinary vacancy and consider co-option

The Monitoring Officer at Harborough District Council has advised that it is ok for the Parish Council to continue to advertise the ordinary vacancy.

PUBLIC PARTICIPATION SESSION

23-151 To adjourn the meeting for contributions from other representatives and members of the public

- Parishioners reported the lack of grass cutting and state of the parcel of land at the entrance to Fairway Meadows to UPC. The site is not visually acceptable, the land is getting wilder and wilder and looks neglected. UPC will find out who is responsible for the maintenance of the site.
- Parishioners reported rubbish in front of properties on Fairway Meadows housing association.
- Parishioner reported streetlight on the Fairway Meadows green and the streetlight at the village map are on all the time. UPC will report both lights to the County Council.
- It was noted that school traffic has been horrendous since the start of the term. UPC will contact the school to ask that they consider sending out a communication to parents to park safely and considerately and not to park on yellow lines. UPC will contact the pub to see if they would allow their car park to be used.
- It was noted that visibility is poor at the corner of Main Street and College Street. UPC will contact the County Council regarding the possibility of a mirror on this site.

Three parishioners left the meeting at this point.

COUNCIL SESSION

23-152 To receive and approve the minutes of the meeting held on 3rd July 2023

Cllr. Smith proposed signing the minutes of the meeting held on 3rd July 2023 as accurate, Cllr. Kavanagh seconded the proposal. The minutes are to be signed electronically.

23-153 Matters arising from the minutes of the meeting held on 3rd July 2023 not included on the agenda

No matters arising that are not covered on the agenda.

23-154 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

23-155 Financial Matters:**a. To note the bank reconciliation to 4th September 2023**

The reconciled balance on the Parish Council bank accounts on 4th September 2023 is £26,101.72

b. To review and consider payment of accounts

Cllr. Smith proposed payment of the following accounts, Cllr. Kavanagh seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
001616	Hairy Bears Tree Surgery	Removal of dangerous tree	£750.00
001617	Wellers Hedleys	Legal Fees	£1,050.00
001618	K Clarke	Parish Clerk salary and expenses	£440.24

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
BACS	HMRC	VAT refund	£969.51

d. Any other financial matters

No other financial matters raised.

23-156 Planning Matters**a. Planning applications**

- To consider planning application 23/00997/FUL
Erection of a single storey side and rear extension
Fairfield, Manor Road, Ullesthorpe
Resolved: The Parish Council has no comments to submit on the application.
- To consider planning application 23/01045/VAC
Erection of an extension to clubhouse, installation of a golf driving range, pitching area and putting green (Variation of conditions 2 (approved plans) and 3 (materials) of 18/00093/FUL to amend the pro shop and range building drawings due to the structural design implications and on-site conditions, levels etc.)
Ullesthorpe Court, Frolesworth Road, Ullesthorpe
Resolved: The Parish Council has comments to submit on the application.
- To consider planning application 23/01047/FUL
Erection of a single storey side and rear extension to existing village hall to provide additional storage and bar areas, addition of insulation and rooflight to side elevation
Ullesthorpe Village Hall, Main Street, Ullesthorpe
Resolved: The Parish Council has no comments to submit on the application.

b. Any other planning matters

No other planning matters raised.

23-157 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

There have been no further meetings of the Joint Burial Committee.

23-158 To receive an update regarding Ullesthorpe Playing Fields Association

Cllr. Kavanagh advised that there have been two meetings which were not quorate. The Treasurer has been contacted via various methods to arrange a meeting. Cllr. Kavanagh is concerned that they are not able to make any formal progress to move forward. Some interest has been shown by residents by attending meetings and offers of help, everyone is keen to keep the playing fields. Cllr. Kavanagh advised that Thompsons United Football Club are keeping the facility going and that the storage facilities need to be improved.

23-159 To receive an update and discuss matters arising regarding the railway cutting

- The tree works have been completed in line with the arboriculture survey and recommendations. Several trees noted within the survey for monitoring were found to be in a more advanced state of deterioration and it was decided to remove the trees for health and safety reasons. The contractor identified three trees that have deteriorated rapidly since the survey was undertaken. The contractor looked at the trees in Green Gardens that were not incorporated in the survey and may need work undertaking soon.
- To avoid deterioration of the carved bench Peter Leadbeater has recommended a finish to be applied every 3 to 4 months.
- Hairy Bears Tree Surgery are happy to erect distinctive entrance point. The oak has dried out and Cllr. Smith is obtaining quotes to get the wood planed.
- Cllr. Coombes noted that a gap has formed between the end of bridge and the wall where ivy has been removed. Cllr. Smith will take some pictures to determine if any action needs to be taken.

23-160 To receive an update and discuss matters arising regarding village maintenance

- Cllr. Smith proposed that UPC tries to find a maintenance contractor for the various jobs that arise around the village, Cllr. Coombes seconded the proposal.
- Harborough District Council have replaced the bin at the bus stop.
- The application to site the Platinum Jubilee Bench has been submitted to Leicestershire County Council, they have requested an image of the site. Cllr. Smith advised that the homeowner adjacent to the site has expressed concerns about the foliage from the County Council owned land encroaching their boundary which is preventing them from maintaining their hedge. Cllr. Smith will send the Clerk some images.
- Cllr. Smith suggested we get some options and pricing for noticeboards.
- It was reported that one of the wildflower areas has been mown, UPC are trying to find out who has cut it.

23-161 To discuss litter picking

Cllr. Coombes has been in contact with Harborough District Council and is arranging a litter pick for 24th September 2023. Harborough District Council will loan UPC all the equipment. Tea and coffee will be offered as refreshments. Cllr. Smith proposed a refreshments budget of £20.00, Cllr. Kavanagh seconded the proposal.

23-162 To discuss Parish Councillor training

Cllr. Kavanagh has booked onto a LRALC councillor training course on 22nd October 2023. Cllr. Smith requested to be booked on to the LRALC chairman's training course on 8th November 2023.

23-163 To receive the Clerk's report on correspondence and consider any recommendations

- The Environment Group have requested a budget of £125.00 for the planting of the flower boxes at the entrance signs for the forthcoming year. Cllr. Smith proposed approving the request, Cllr. Coombes seconded the proposal.
- A parishioner has asked if UPC would consider displaying streetlight poppies.
- The provider of the Parish Council website, Hugo Fox, is moving from free provision to a bronze, silver and gold package system. The prices are as follows:
Bronze - £9.99 per month plus VAT

Silver - £19.99 per month plus VAT

Gold - £29.99 per month plus VAT

Cllr. Smith proposed the bronze package and upgrading later if more features are required, Cllr. Kavanah seconded the proposal.

23-164 To consider items for inclusion on the agenda for the next meeting

- Updates on matters arising from agenda items above.
- Ullesthorpe Pre-School.

23-165 To set the date of the next meeting of the Parish Council

The next meeting of the Parish Council will be held at 7.30pm on Monday 2nd October 2023 at the Ullesthorpe Village Memorial Hall.

23-166 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege).

The Parish Considered correspondence relating to legal proceedings.

The meeting closed at 10.02pm.

APPROVED AS ACCURATE ON 02.10.23.