

## ULLESTHORPE PARISH COUNCIL

### Minutes of the Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on 5 December 2022 at 7.30pm

**Present Councillors:** Simon Smith, Marion Coombes, Nick Mooney and Julie Kavanagh.

**In attendance:** Katherine Clarke (Parish Clerk) and eight members of the public.

#### **22-132 To receive Apologies for Absence**

No apologies for absence received.

#### **22-133 To receive an update on the Casual Vacancies**

No update to report.

#### **22-134 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.*

Cllr. Smith declared that he is the representative of UPC on Claybrooke Joint Burial Board.

#### **22-135 To sign as accurate the minutes of the meeting held on 7 November 2022**

Cllr. Mooney proposed approving the minutes of the meeting held on 7 November 2022 as accurate, Cllr. Coombes seconded the proposal.

***At this point in the meeting District and County Cllr. Rosita Page joined the meeting.***

#### **22-136 To note any questions or comments from the public (15 minutes)**

- Seven members of the public attended the meeting for an update on the issues concerning the Joint Burial Board.
- A member of the public asked if UPC, Claybrooke Magna Parish Council and Claybrooke Parva Parish Meeting have met to discuss concerns raised by members of the public. UPC advised that a meeting has not taken place.
- UPC advised that they are seeking legal advice from LRALC, once this advice has been received UPC can decide how they can move forward.
- It was confirmed that representatives of the Burial Board are appointed by their respective Parish Council / Parish Meeting and can be removed by their respective Parish Council / Parish Meeting.
- Cllr. Coombes advised that UPC want to support the members of the public and assist in addressing the concerns raised.
- A member of the public advised that the communication regarding the laying down of headstones was appalling and shared the family's personal experience regarding the proposed removal of a memorial bench by the Joint Burial Board. The family reported that the Joint Burial Board have not demonstrated any compassion.
- Cllr. Mooney advised that UPC sympathise whole-heartedly with the members of the public concerned and are trying to resolve matters as soon as possible.
- A member of the public raised concerns that a vase had been removed from her parent's grave, she also noted that the grave was on the Risk Assessment list as Category 1, she is baffled by this as the original headstone from 2006 was removed in March 2022 when her mother was buried.

- The Clerk confirmed that a lengthy request for legal advice has been submitted to LRACLC, to whom UPC pay an annual subscription fee. As soon as a response is received, it will be circulated to UPC, and an appropriate way forward will be decided.

***Seven members of the public left the meeting at this point.***

A former councillor attended the meeting to enquire about the status of the complaint submitted to UPC earlier this year. Cllr. Page advised that the complaint was withdrawn and returned twice as a complaint regarding UPC. UPC advised that the complaint has been dealt with as closed business due to GDPR concerns.

A member of the public raised concerns that there has been no formal response from UPC to the Strategic Housing and Economic Land Availability Assessment (SHELAA) published by Harborough District Council. District Cllr. Page advised that there is no need for a response at the present time. The first step of the review of the Local Plan is to put out a call for sites, all sites are then considered and a SHELAA is published. It is not a guarantee of development, it is purely information at this stage. The member of the public noted that they strongly object to the village being classed as a rural centre.

***At this point in the meeting the final member of the public left the meeting.***

**22-137 Matters arising from District and County Councillor Rosita Page**

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

**22-138 Planning Matters:**

**a. To consider planning application 22/01944/VAC**

*Erection of a single-storey extension to existing residential outbuilding to create a self-contained annexe (Variation of Condition 2 (Plans) of 21/01534/FUL to amend size of window to side elevation)*

Mill Side, Mill Road, Ullesthorpe

*Resolved: UPC has no objections to the application.*

**b. To consider planning application 22/02002/OUT**

*Outline planning application for HGV parking facility, roadside amenity building (Use Class E / sui generis), refuelling facilities, car parking, landscaping and associated works (all matters reserved except means of access (not internal roads))*

Land East of Bittesby Way, Magna Park, Bittesby

*Resolved: UPC has objections to the application.*

**c. Any other planning matters**

No other planning matters raised.

**22-139 Financial Matters**

**a. To note the Bank Reconciliation to 5 December 2022**

The last bank statement received, dated 5 November 2022, has been reconciled to the cash book. The reconciled balance on the account is £31,959.49.

**b. To approve accounts for payment**

Cllr. Smith proposed, and Cllr. Coombes seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001579	Whitmore's Timber Co Ltd	Timber for railway cutting archway	£488.18
001580	K Clarke	Parish Clerk salary and expenses	£378.80
001581	Peter Leadbeater Designs	One third deposit for railway cutting bench	£460.00

Cllr. Mooney noted thanks to Cllr. Smith for finalising the invoices for the archway and the bench.

**c. Any other financial matters**

Cllr. Coombes advised that the cost of room hire for the Village Produce Show will be added to the annual invoice from the Village Hall Committee to the Parish Council.

**22-140 To receive an update and discuss any matters arising at the railway cutting**

- UPC will submit a planning application to HDC for the urgent tree works.
- UPC will contact tree surgeons for quotes.
- Two volunteers have contacted UPC regarding joining a working party.

**22-141 To discuss any matters arising regarding village maintenance and environmental matters**

UPC have written to the two adjacent properties to ask for their thoughts regarding the siting of a bench and noticeboard opposite the shop.

**22-142 To receive an update on the Joint Burial Board**

UPC have sent a request to Claybrooke Magna Parish Council and Claybrooke Parva Parish Meeting to request an informal meeting to discuss parishioner's concerns.

**22-143 To receive an update on the Playing Field Association**

Cllr. Mooney has advised the Playing Field Committee that they need to hold an AGM and form a new Committee.

**22-144 Clerk's Report and Correspondence**

No matters raised.

**22-145 A.O.B. – FOR NOTIFICATION ONLY**

Cllr. Smith advised that a wreath was laid at the War Memorial on behalf of UPC.

**22-146 Date of next meeting**

UPC will hold a meeting in January 2023 to set the precept requirement for 2023/24. The Clerk will check the availability of the hall and circulate potential dates.

***The Chair closed the meeting at 9.27pm.***

**APPROVED AS ACCURATE ON 16.01.23.**