

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at the Ullesthorpe Memorial Hall on 3rd July 2023 at 7.30pm

Present Councillors: Simon Smith, Nick Mooney, Marion Coombes, Julie Kavanagh and Hugh Robertson Smith
Also present was Katherine Clarke (Parish Clerk) and one Clare Robertson Smith (Village Hall Committee)

23-128 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence were received from District and County Cllr. Rosita Page.

23-129 Declarations of interest

- a. **To receive members' declarations of interest in accordance with the adopted Code of Conduct and Standing Orders:** Cllr. Smith declared an interest in any matters relating to the allotments and the Joint Burial Committee. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association.
- b. **To receive and consider members' requests for dispensations in accordance with the adopted Code of Conduct and Standing Orders:** No requests for dispensations received.

23-130 To receive an update on the ordinary vacancy and consider co-option

There has been no further development and the ordinary vacancy will now be referred to the Monitoring Officer at Harborough District Council.

PUBLIC PARTICIPATION SESSION

23-131 To adjourn the meeting for contributions from other representatives and members of the public

- Clare Robertson Smith reported that the hedge at Orchard Walk, opposite the end of College Street, is completely overgrown and needs reporting to the housing association.
- Clare Robertson Smith expressed concern that there is no UPC representative attending Village Hall Committee meetings. UPC advised that Cllr. Kavanagh has been appointed and will attend future meetings.
- Clare Robertson Smith advised that the Village Hall Committee intend to apply for s106 monies for works to the Village Hall. The Committee has appointed an architect who has prepared some drawings to submit to Harborough District Council. The Committee will also be applying to the Magna Park Fund. Clare asked if UPC would consider funding some of the works. Cllr. Smith advised that this is something that could be considered. Cllr. Robertson Smith noted that there would be a good case for lobbying Harborough District Council for help with the Village Hall, if not with helping build a new one.

Clare Robertson Smith left the meeting at this point.

COUNCIL SESSION

23-132 To receive and approve the minutes of the meeting held on 5th June 2023

Cllr. Smith proposed signing the minutes of the meeting held on 5th June 2023 as accurate, Cllr. Coombes seconded the proposal. The minutes are to be signed electronically.

23-133 Matters arising from the minutes of the meeting held on 5th June 2023 not included on the agenda

No matters arising that aren't covered on the agenda.

23-134 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

23-135 Financial Matters:**a. To note the bank reconciliation to 3rd July 2023**

The reconciled balance on the Parish Council bank accounts on 3rd July 2023 is £33,456.88.

b. To review and consider payment of accounts

Cllr. Smith proposed payment of the following accounts, Cllr. Mooney seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
001606	Peter Leadbeater Designs	Balance of bench and installation	£1,520.00
001607	Wellers Hedleys	Legal Fees	£1,260.00
001608	ICO	Data registration fee	£40.00
001609	Berry's	Footpath licence	£1.00
001610	K Clarke	Parish Clerk salary and expenses (Jul)	£455.82
001611	Hairy Bears Tree Surgery	Railway cutting tree works	£4,500.00
001612	K Clarke	Parish Clerk salary and expenses (Aug)	£427.85

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
BACS	NatWest	Interest	£40.17

d. Any other financial matters

No other financial matters raised.

23-136 Planning Matters**a. Planning applications**

No applications to consider.

b. Any other planning matters

Since the agenda was published an application has been submitted to Harborough District Council for the Mere Lane site (23/00912/FUL). District Cllr. Page has asked Harborough District Council to call the application into the Planning Committee for a decision rather than being decided by delegated authority. It was agreed unanimously that UPC supports the decision of Cllr. Page to call-in the application and reserves the right to comment.

23-137 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

Cllr. Coombes proposed appointing Cllr. Kavanagh as the substitute representative to the Joint Burial Committee.

23-138 To receive an update regarding Ullesthorpe Playing Fields Association

UPC have received correspondence regarding the bins etc. at the playing fields. The Clerk will forward the correspondence to Cllr. Kavanagh.

23-139 To receive an update and discuss matters arising regarding the railway cutting

- Cllr. Smith advised that a tree fell in the recent heavy rain. A notice was sited to advise people not to use the cutting until the tree works have been completed.
- The company undertaking the tree works has started work on site today (3rd July 2023).
- The carved bench has been sited at the entrance to the railway cutting. UPC will ask Peter Leadbeater what

can be done to protect the top of the bench.

- Cllr. Robertson Smith noted that there is £16,000.00 of S106 money that can be applied for. There needs to be a plan to replace the trees that are being removed, cutting trees down and not replacing them is not acceptable, this is the year for tree planting. Cllr. Smith stated that we do need to think what is planted but we are not at that stage yet, Cllr. Robertson Smith disagreed.
- Once the tree works are completed UPC can look at what fencing etc. is required.
- Cllr. Smith will ask the contractors undertaking the tree works if they will consider building the archway.

23-140 To receive an update and discuss matters arising regarding village maintenance

- The damaged dog waste bin on Manor Road has been replaced.
- The bin adjacent to the bus stop on Main Road has been removed. UPC have contacted Harborough District Council to ask if they know where the bin has gone and if we are being charged for it.
- The application to site the Platinum Jubilee Bench has been submitted to Leicestershire County Council.
- Cllr. Smith advised that he has been unable to find anyone to renovate the village sign opposite the shop. Cllr. Robertson Smith offered to renovate it over the next 24 months. UPC agreed unanimously that this was good idea. Cllr. Robertson Smith will talk to Paddy Howlett regarding the sign adjacent to the Post Office. Cllr. Mooney proposed a budget of £400 for the renovation of the village sign and the plaque, Cllr Smith seconded the proposal.
- Cllr. Robertson Smith expressed concerns about the potential location for the Platinum Jubilee bench and the problems it may cause for the family that maintain the site.
- It was agreed that everyone will look at the existing noticeboards to discuss the options for suitable replacements.
- It was reported that one of the wildflower areas has been mown flat, UPC are trying to find out who has cut it.

23-141 To discuss litter picking

Cllr. Coombes suggested it would be a good idea to have two dates per year, one in spring and one in autumn. The Clerk will send Cllr. Coombes the contact details for Diane Peacock from the waste team at Harborough District Council as they can loan out litter pickers etc. Cllr. Robertson Smith suggested it might be a good idea to find out who the litter wombles are that litter pick around the village.

23-142 To discuss Parish Councillor training

The Clerk has circulated forthcoming training dates to the Parish Councillors.

23-143 To receive a report on the events held to celebrate the King's Coronation

Cllr. Coombes advised that the weekend went well and was well received by residents. The scarecrow competition was well attended and people came from other villages, there was 27 scarecrows in total. The event on the Sunday afternoon, organised by Thompsons United Football Club was a great success. UPC noted thanks to Thompsons United. Unfortunately, the dog competition was cancelled at the last minute. There is some money left for the purchase of a memorial and plaque.

Cllr. Mooney left the meeting at this point.

23-144 To receive the Clerk's report on correspondence and consider any recommendations

No matters raised.

23-145 To consider items for inclusion on the agenda for the next meeting

- Updates on matters arising from agenda items above.
- To discuss plans for the railway cutting.

23-146 To set the date of the next meeting of the Parish Council

The next meeting of the Parish Council will be held at 7.30pm on Monday 4th September 2023 at the Ullesthorpe Village Memorial Hall. Cllr Robertson Smith gave his apologies for the September meeting.

23-147 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege).

The Parish Considered correspondence relating to legal proceedings.

The meeting closed at 9.28pm.

APPROVED AS ACCURATE ON 04.09.23.