

# ULLESTHORPE

## *Parish Council*

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH  
Tel: 01788 869 007 Email: clerk.ullesthorpepc@gmail.com

All Councillors are hereby summoned to an **Annual Meeting of Ullesthorpe Parish Council** on  
**Wednesday 17<sup>th</sup> May 2023 at 7.45pm at Ullesthorpe Playing Field Pavilion**

**Agenda: The business to be transacted at the meeting is as follows:**

- 23-081** To elect a chairman of the Parish Council for the forthcoming year
- 23-082** To receive the chairman's declaration of acceptance of office
- 23-083** To elect a vice chairman of the Parish Council for the forthcoming year
- 23-084** To receive the vice chairman's declaration of acceptance of office
- 23-085** To consider co-option to fill the vacancy left unfilled at the election by reason of insufficient nomination
- 23-086** To make arrangements to fill any vacancies still left unfilled at the election by reason of insufficient nomination
- 23-087** To decide when any declarations of acceptance of office which have not been received as provided by law shall be received
- PUBLIC PARTICIPATION SESSION (15 minutes)**
- 23-088** To adjourn the meeting for contributions from other representatives and members of the public
- COUNCIL SESSION**
- 23-089** Members' code of conduct – members are reminded to submit to the Monitoring Officer at Harborough District Council their Register of Members Interest forms
- 23-090** To receive apologies from members of council and accept valid reasons for absence
- 23-091** Declarations of interest
- a. To receive members' declarations of interest in accordance with the adopted Code of Conduct and Standing Orders
  - b. To receive and consider members' requests for dispensations in accordance with the adopted Code of Conduct and Standing Orders
- 23-092** To receive and approve the minutes of the meeting of the Parish Council held on 24<sup>th</sup> April 2024
- 23-093** Matters arising from the meeting held on 24<sup>th</sup> April 2023 not included on the agenda
- 23-094** To nominate a Council representative for LRALC's AGM
- 23-095** To review Parish Council appointments to other organisations
- 23-096** To review:
- a. Standing orders and financial regulations
  - b. Regulations and policies
  - c. Inventory of assets
  - d. Insurance
  - e. Subscriptions to other bodies
  - f. Expenditure incurred under s137 of the Local Government Act 1972
  - g. Delegated authority to the clerk

# ULLESTHORPE

## *Parish Council*

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH  
Tel: 01788 869 007 Email: clerk.ullesthorpepc@gmail.com

**23-097** To confirm a calendar for Parish Council meetings for the forthcoming year

**23-098** Matters arising from District and County Councillor Rosita Page

**23-099** Financial Matters:

- a. To note the bank reconciliation to 17<sup>th</sup> May 2023
- b. To review and consider payment of accounts
- c. To note receipts
- d. Any other financial matters

**23-100** Planning Matters:

- a. Planning Applications
  - To consider planning application 23/00549/FUL  
*Substitution of house type to include two storey side and rear extensions to the originally approved dwelling – 9 Leas Close, Ullesthorpe*
- b. Any other planning matters

**23-101** To receive an update and discuss matters arising re. Claybrooke Joint Burial Committee

**23-102** To receive an update regarding Ullesthorpe Playing Fields Association

**23-103** To receive an update and discuss matters arising at the railway cutting

**23-104** To receive an update and discuss matters arising regarding village maintenance

**23-105** To discuss Parish Councillor training

**23-106** To receive the clerk's report on correspondence and consider any recommendations

**23-107** To consider items for inclusion on the agenda for the next meeting

**23-108** To confirm the date and time of the next meeting

**23-109** To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege).

*K Clarke* Katherine Clarke | Parish Clerk | 11<sup>th</sup> May 2023