

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on 6th February 2023 at 7.30pm

Present Councillors: Simon Smith, Marion Coombes, Nick Mooney and Julie Kavanagh.

In attendance: District and County Cllr. Rosita Page, Katherine Clarke (Parish Clerk) and seven members of the public.

20-013 To receive Apologies for Absence

No apologies for absence received.

23-014 To receive an update on the Casual Vacancies

No update to report.

23-015 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

- Cllr. Smith declared an interest in any matters relating to the Joint Burial Board as he is the UPC representative on the Board.
- Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association as she is a Trustee.

23-016 To sign as accurate the minutes of the meeting held on 16th January 2023

Cllr. Smith proposed approving the minutes of the meeting held on 16th January 2023 as accurate, Cllr. Kavanagh seconded the proposal.

23-17 To note any questions or comments from the public (15 minutes)

- All members of the public present requested an update on the current situation with the Joint Burial Board.
- The members of the public were advised that representatives of the three parish councils attended a working party on 30.01.23 to discuss their concerns and the concerns raised by the members of the public.
- A member of the public asked for an update on the bench that has been removed from the cemetery.
- The members of the public advised that there has been no formal meeting of the Joint Burial Board since November 2022, they were also advised that at the January 2023 meeting of UPC, it was resolved that Cllr. Smith should not take part in any decision-making as there is no representative for Claybrooke Magna on the Joint Burial Board at present.
- Members of the public advised UPC that a petition has been started regarding the actions of the Joint Burial Board.
- Members of the public raised concerns regarding CCTV surveillance signage that has been put up at the cemetery.

Seven members of the public left the meeting at this point.

At the request of the Chair, Cllr. Mooney chaired the remainder of the meeting.

23-018 Matters arising from District and County Councillor Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

23-019 Planning Matters:**a. To consider planning application 23/00081/TCA**

Works to trees (fell)

Land Adj. Green Gardens, Main Street, Ullesthorpe

Resolved: UPC are the applicants and as such have no comments to submit on the application.

b. Any other planning matters

No other planning matters raised.

23-020 Financial Matters**a. To note the Bank Reconciliation to 6th February 2023**

The last bank statement received, dated 5th January 2023, has been reconciled to the cash book. The reconciled balance on the account is £29,936.81.

b. To approve accounts for payment

Cllr. Kavanagh proposed, and Cllr. Smith seconded payment of the following account:

CHQ NO	PAYEE	DETAIL	AMOUNT
001584	K Clarke	Parish Clerk salary and expenses	£398.95

c. Any other financial matters

Moore have been appointed as the external auditors for Smaller Authorities in Leicestershire for the next five years.

23-021 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Board including agreement of actions following the working party meeting held between Ullesthorpe Parish Council, Claybrooke Magna Parish Council and Claybrooke Parva Parish Council on 30th January 2023

- Cllr. Smith has received an email from the Clerk to the JBB, requesting authorisation of payment of the Clerk's invoice, dated 23.01.23. Cllr. Combes proposed that Cllr. Smith authorises the payment, Cllr. Kavanagh seconded the proposal, Cllr. Mooney agreed and Cllr. Smith abstained.
- Following concerns raised by members of the public earlier in the meeting, regarding CCTV surveillance at the cemetery, Cllr. Combes proposed that Cllr. Smith requests clarification from the Joint Burial Board on the matters raised, Cllr. Kavanagh seconded the proposal, Cllr. Mooney agreed and Cllr. Smith abstained.
- UPC have reviewed the advice received from LRALC regarding Claybrooke Joint Burial Board and discussed the matter at length. UPC put forward a motion that, at this stage, the only action they will support, is to disband Claybrooke Joint Burial Board in its current form and work with CMPC and CPPC to create a Memorandum of Understanding to form a new Burial Committee with governance documents, financial operations and terms of responsibilities of the clerk, to be agreed and ratified by the three parish councils. Cllr. Kavanagh proposed ratification of the motion by UPC, Cllr. Coombes seconded the proposal, Cllr. Mooney agreed and Cllr. Smith abstained. UPC instructed the Clerk to write to the Chairs and Clerks of CMPC and CPPC asking them to advise their respective parish councils of the resolution of UPC and request that they also consider the matter as soon as possible and communicate the outcome to UPC.

23-022 To receive an update and discuss matters arising at Ullesthorpe Playing Fields Association

Cllr. Kavanagh updated UPC with the following information:

- An AGM is scheduled for Thursday 9th March.
- There potential candidates for the officer positions, a revised constitution is being drafted and the official signatories are being reviewed.
- The bins have been emptied; it was suggested that the bins are removed.
- Signage at the site is being reviewed.
- Thompsons United have obtained a quote for additional drainage, this will have to be put on hold until after the AGM.

23-023 To receive an update and discuss matters arising at the railway cutting

Planning application, timber has arrived, bench is underway.

23-024 To receive an update and discuss matters arising regarding village maintenance

No matters raised.

23-025 To discuss Parish Councillor Training

- Cllr. Smith and the Clerk are booked on to the LRALC Cemetery Management training course Tuesday 14th February 2023.
- Dates for Councillor Training by LRALC will be circulated to UPC by the Clerk.

23-026 Clerk's Report and Correspondence

- It was noted that a complaint was received, via email, from a member of the public on 5th February 2023 regarding the working party held on 30th January 2023.
- UPC submitted a proxy vote to the LRALC EGM held on 2nd February 2023. The proxy vote was in support of the motion to remove the time maximum term for elected officers of the Association.
- National Highways will be conducting essential drainage maintenance works on the A5 at Soar Brook Culvert. Work will commence on 8th March 2023 and is expected to be completed by the end of April 2023. There will be intermittent disruption during this period.
- Request for road closures to celebrate the King's Coronation need to be submitted to Leicestershire County Council by Friday 31st March 2023.
- There is a Temporary Traffic Regulation Order (TTRO) in place for Lutterworth Road, Ullesthorpe, to allow Severn Trent to undertake new connection works. The TTRO will incorporate a temporary road closure. The duration of the restriction is not anticipated to exceed a period of 3 days commencing on 8th March 2023.

23-027 A.O.B. – FOR NOTIFICATION ONLY

No matters raised.

23-028 Date of next meeting

The next meeting of UPC will take place on Monday 6th March 2023 at 7.30pm in Ullesthorpe Village Hall.

23-029 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to Meetings) Act 1960 (due to the confidential nature of the business).

No matters of a confidential nature to be debated.

Cllr. Mooney closed the meeting at 9.54pm.

APPROVED AS ACCURATE ON 06.03.23.