

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at Ullesthorpe Village Hall on 4th November 2024 at 7.30pm

Present Councillors: Simon Smith, Julie Kavanagh, Hugh Robertson Smith and Hugh Edgley. Also present was Katherine Clarke (Parish Clerk) and County and District Councillor Rosita Page.

24-185 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence were received from Cllr. Linda Buckland.

24-186 Declarations of interest

- a. **To receive members' declarations of interest:** Cllr. Smith declared an interest in any matters relating to the Baldwins Charity, Joint Burial Committee, Marc Smith Educational Charity and Ullesthorpe Pre-School. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association, the Baldwins Charity and the Joint Burial Committee. Cllr. Edgley declared an interest in any matters relating to the Village Hall Committee.
- b. **To receive and consider members' requests for dispensations:** Dispensations granted for Cllrs. to discuss and vote on items relating to their declared interests.

24-187 To receive an update on the casual vacancy

There is still one casual vacancy to be filled by co-option, UPC have a new sign to put on the noticeboard.

PUBLIC PARTICIPATION SESSION

24-188 To adjourn the meeting for contributions from other representatives and members of the public

No matters raised.

COUNCIL SESSION

24-189 To receive and approve the minutes of the meeting held on 7th October 2024

Cllr. Edgley proposed signing the minutes of the meeting held on 7th October 2024 as accurate, Cllr. Kavanagh seconded the proposal. The minutes are to be signed electronically.

24-190 Matters arising from the minutes of the meeting held on 7th October 2024 not included on the agenda

- The overgrowth at Orchard Walk has been reported to Platform Housing Group, however, no action has been undertaken, UPC will contact Platform Housing Group again.
- UPC are waiting for Bloor Homes to provide further information on the Fairway Meadows proposal.
- Letters have been sent to the Whitehouse and Halryn requesting that vegetation encroaching on to the highway is cut bac.
- UPC will be proceeding with the decommissioning of the streetlight on Frolesworth Road.

24-191 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

24-192 Financial Matters:

a. To note the bank reconciliation to 4th November 2024

The reconciled balance on the Parish Council bank accounts on 4th November 2024 is £28,244.79.

b. To review and consider payment of accounts

Cllr. Edgley proposed payment of the following accounts, Cllr. Robertson Smith seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
0001669	CPRE	Annual subscription	£36.00
0001670	Moore	External audit fee	£252.00
0001671	RBL Poppy Appeal	Wreath and donation	£50.00
0001672	LRALC	Training	£50.00
0001673	K Clarke	Parish Clerk salary and expenses	£485.00
0001674	K Clarke	NALC pay increase (Apr to Oct 25)	£155.22

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
-	-	-	£0.00

d. To start discussing the precept requirement for 2024/25

Reserves, budget and precept requirement to be considered in December 2024 and January 2025 meetings.

e. Any other financial matters

No other financial matter raised.

24-193 Planning Matters

a. Planning applications: No applications to consider.

b. Any other planning matters: A planning appeal has been submitted against planning application 24/00139/FUL – Land South West of Playing Field, Ashby Road, Ullesthorpe.

24-194 To discuss village grass cutting for the 2025 season

- The councils that have Service Level Agreements in place with Leicestershire County Council for grass cutting currently run from 2023 to 2025. Therefore, if UPC wanted to agree a Service Level Agreement to undertake their own cutting it would be for the 2026 season at the earliest.
- Cllr. Edgley provided some information regarding a service provided by a company called Plantscape who provide a service planting and maintaining village planters. Cllr. Edgley will research the costs involved for discussion at the next meeting.

24-195 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

- Cllr. Smith advised that there is a committee meeting scheduled for 18th November 2024.
- Cllr. Smith advised that he is provisionally attending a Memorial Inspection course on 28th November 2024, the course will be held subject to numbers.

24-196 To receive and update and discuss matters arising at the Village Hall

- Cllr. Edgley attended the AGM of the Village Hall Committee. The Committee are applying for a community grant for panel heating and lottery funding for solar panels. The blinds for the roof windows and floor restoration need further funding. Most of the work has been covered by grants. Cllr. Smith asked if we can get an updated list of expenditure going forward so that UPC can review it in conjunction of the precept setting.
- Cllr. Edgley advised that there will be an official opening once works are completed.
- Cllr. Buckland has some shrubs that she is happy to donate to the village hall, Cllr. Edgley will ask the committee if they would like them.

24-197 To receive an update regarding Ullesthorpe Playing Fields Association

Cllr. Kavanagh the committee now have access to the bank accounts and there is a meeting scheduled for Thursday 7th November 2024. Cllr. Kavanagh is hoping to get a contact to attend the meeting to discuss grant applications. Cllr. Kavanagh asked if UPC would consider covering the insurance premium as in previous years.

24-198 To receive an update and discuss matters arising regarding the railway cutting

- Cllr. Smith advised that the leaves are off the trees, ivy needs cutting back and there is an overhanging tree, briars and brambles that need attention. Cllr. Smith proposed that UPC should appoint Hairy Bear Tree Surgery to undertake two days of work to address these issues, Cllr. Kavanagh seconded the proposal.

24-199 To receive an update and discuss matters arising regarding village maintenance

- It was noted that there is overgrowth from the railway cutting obstructing the footpath at The Leys.
- UPC will ask Harborough District Council to install the Platinum Jubilee bench on the green at Fairway Meadows.
- Cllr. Smith has obtained some pricing for replacement noticeboards and proposed a new noticeboard to replace the existing board and a second board for community notices.
- It was noted that there is flooding on Frolesworth Road, potentially caused by a burst pipe under the road. UPC will report the matter to Leicestershire County Council.
- It was noted that the bin outside the school has not been emptied for several months.

24-200 To discuss Parish Councillor training

- The Clerk has circulated a link to The Good Councillors Guide.
- Cllr. Buckland will attend the LRALC councillor training session to be held remotely on 20th November 2024.
- Cllr. Edgley advised that he has read The Good Councillors Guide circulated by the Clerk and asked for clarification on the following matters: Civility and Respect, Risk Management strategy, payment authorisations and allotment provision.

24-201 To receive the Clerk's report on correspondence and consider any recommendations

- A resident has communicated concerns regarding vehicles parking on the verge on Mill Road. UPC will monitor the situation but their powers are limited.

24-202 To consider items for inclusion on the agenda for the next meeting

- Updates on matters arising from agenda items above.
- Precept
- Local Plan
- Plantscape

24-203 To set the date of the next meeting of the Parish Council

The Clerk is not available for the meeting scheduled for 2nd December 2024, a new date will be scheduled once availability of the hall is known.

24-204 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege): No matters raised.

The Chairman closed the meeting at 9.28pm.

DRAFT